

MINUTES OF A REGULAR MEETING OF THE
COUNCIL OF WAITE HILL, OHIO

October 14, 2019

Pursuant to notice given, the Council of the Village of Waite Hill, Ohio, met at the Waite Hill Village Hall at 8:14 a.m. on Monday, October 14, 2019, with Mayor Robert A. Ranallo presiding. The following members of Council were present:

Ryan Cox	Karl Scheucher
Bob Gale	Richard Steudel
Sam Knezevic	Courtenay Taplin

Also in attendance were Clerk-Treasurer Robbi Laps, Police Chief Keith DeWitt, Service Director Bob Haynik and Law Director Stephen L. Byron.

The minutes of a Regular Meeting of Council held September 9, 2019 had previously been distributed to Council. Mr. Knezevic moved to approve the minutes as presented at the meeting, which motion was seconded by Mr. Gale.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Minutes approved

Resolution No. 2019-15 - "A Resolution authorizing and directing the payment of certain sums" was read. After discussion, Mr. Scheucher moved that said Resolution be adopted as read, which motion was seconded by Mr. Steudel.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Resolution No. 2019-15 adopted

Resolution No. 2019-16 - "A Resolution authorizing the Mayor to prepare and submit a final application to participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to execute all contracts as required for the Waite Hill Road Resurfacing Project and declaring an emergency" was read. After discussion, Mr. Gale moved that said Resolution be adopted as read, which motion was seconded by Mr. Taplin.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Resolution No. 2019-16 adopted

Ordinance No. 2019-4 – “An Ordinance to approve current replacement pages to the Waite Hill Codified Ordinances and declaring an emergency” was read for the first time. Mr. Cox moved to suspend the rule requiring that an ordinance be read on three different days, which motion was seconded by Mr. Gale.

Roll Call: Yeas: Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
 Nays: None

Motion carried
Rule suspended

After discussion, Mr. Gale moved to adopt Ordinance No. 2019-4, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
 Nays: None

Motion carried
Ordinance No. 2019-4 adopted

Ordinance No. 2019-5 – “An Ordinance authorizing the Mayor to expend Village funds for a public celebration” was read for the first time. Mr. Gale moved to suspend the rule requiring that an ordinance be read on three different days, which motion was seconded by Mr. Knezevic.

Roll Call: Yeas: Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
 Nays: None

Motion carried
Rule suspended

After discussion, Mr. Cox moved to adopt Ordinance No. 2019-5, which motion was seconded by Mr. Steudel.

Roll Call: Yeas: Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
 Nays: None

Motion carried
Ordinance No. 2019-5 adopted

In the absence of Ms. Merritt, there was no report from the Communication and Community Outreach Committee. The Mayor noted that an email reminder would go out to the residents as a reminder of the Village Halloween party.

On behalf of the Finance Committee, Mr. Scheucher indicated that the Committee had met that morning and had executed its standard agenda. The Committee had approved the minutes from the prior committee meeting and reviewed the September 2019, Treasurer’s Report and Transactions lists. The Committee ratified the sale of a Federal Home Loan Bond and ratified the corrected

purchase of a GNR Bond. The Committee noted the fact that while the Village's General Fund is increasing, the Village's Capital Improvement Fund is being reduced. The net annual loss of the Village is about \$293,000 per year. The Village's gasoline tax receipts are up about 35% from last year, which reflects the increase passed by the state legislature. There was a brief discussion regarding cable franchise fees, which were converted into "Video Service Provider Fees" by the state legislature when the state of Ohio took over the granting of authority to cable companies to provide service in the State of Ohio. Mr. Scheucher requested information regarding the Village's ability to audit the fees that the Village is being paid. Mr. Byron indicated he would look into the matter and report back. The Committee also discussed the timing of putting a road levy on the ballot. Finally, the concept of a "Special Improvement District" was discussed.

Planning and Zoning met on September 23rd and had two items on the agenda. The first matter was a proposed re-subdivision of lots on Waite Hill Road, which total about 80 acres. The re-split was approved, subject to the approval of the Village Engineer. The applicant for the second matter had forgotten about the meeting and may appear at a future meeting to discuss a proposed garage on the property at the corner of Hobart and Eagle. The second matter may be addressed at a future meeting. There was also a discussion regarding whether home plans are public records. Mr. Byron indicated that a property owner could take the position that there is a safety issue involved, which would make them not a public record, but the property owner would have to assert that position and defend and indemnify the Village for the Village to take that position in response to a public records request.

Mr. Taplin deferred to Chief DeWitt for the Safety Committee Report. The Chief indicated that the administration was putting together the 2020 Budget, which will include the resurfacing of Waite Hill Road, repairing/replacing the Service Department roof, and replacing a Service Department truck (pursuant to the replacement schedule). The Chief noted that there needed to be a replacement of the Village's security DVRs, which had initially been quoted at \$10,000 but was performed for \$3,700. The Village has had to replace the hard drives for Village computers which ran on Windows 7 because that software is no longer being supported. The Village insurance coverages were discussed, and the Village has received a quote from the Public Entity Pool. PEP claims it can save the Village about \$5,500 per year. The Village will be exploring the risks associated with joining an insurance pool, rather than obtaining its own insurance. The county emergency services radio system was discussed.

On behalf of the Service Committee, Mr. Gale deferred to Mr. Haynik for a report. The Village's road program was discussed. In 2022 the plan calls for three roads to be resurfaced for about \$800,000. The Village's Service Department is ready for winter (i.e. snowfall). The Village performed a final walk-through on Metcalf with CT Consultants and signed-off on completed work. The new Service Department employee has passed the written portion of the CDL and will be ready for winter work. As the Chief indicated, the 2020 Budget is being developed. The truck to be replaced in 2020 will be about \$90,000 or so. There will need to be \$3,500 allocated for grinder to be replaced. The repair and replacement of the Service Department roof will be about \$25,000 to \$32,000, which is also likely to be performed in 2020.

Mayor Ranallo indicated he received a complaint of an Airbnb. Such a use is not permitted in the Village and the property owner will be advised of this by the Chief. There will also be a notice issued to the residents in the newsletter.

There being no further business to come before the Council, Mr. Cox moved to adjourn the meeting, which motion was seconded by Mr. Taplin.

Roll Call:	Yeas:	Cox, Gale, Knezevic, Scheucher, Steudel, Taplin
	Nays:	None

Motion carried
Meeting adjourned at 8:58 a.m.

Robert A. Ranallo, Mayor

APPROVED: _____, 2019

ATTEST: _____
Robbi Laps, Clerk-Treasurer